



Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE

14 June 2021

**DIVISION MEMORANDUM**  
DM No. 386, s. 2021

**DIVISION ORIENTATION-TRAINING ON THE UTILIZATION OF LEARNING ACTION CELL (LAC) RESOURCE MATERIALS FOR MULTIGRADE TEACHERS**

To: OIC-Assistant Schools Division Superintendents  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
And All Others Concerned

1. This Division thru DepEd-Quezon and the Curriculum and Implementation Division-Instructional Management Section under Project SHINE will conduct a Division Orientation-Training on the Utilization of Learning Action Cell (LAC) Resource Materials for Multigrade Teachers on July 12-14, 2021 for the First Batch and July 14-16, 2021 for the Second Batch at Sevilla Resort and Hotel, Lucena City.
2. The training aims to:
  - a. To gain understanding on the contents and features of the Learning Action Cell (LAC) resource materials specially designed for multigrade teachers.
  - b. To familiarize with the different session guides to be used in the conduct of LAC session of multigrade teachers.
  - c. To prepare action plan for the conduct and implementation of school-based LAC session for multigrade teachers
3. Participants to this training are District Multigrade Coordinators, Schoolhead in-charge of MG and select Multigrade Teachers.
4. Attached herewith is the list of participants, matrix and names of Technical Working Group (TWG) for your perusal.

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Date/Time: 6/14/2021

By: Rommel

Ref. No: DM 386, S. 2021



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5. Participants are also advised to bring their own laptop and wifi for the session activities.
6. To ensure the implementation of health safety protocol amidst this COVID-19 pandemic, the conduct of this activity shall comply with the existing Inter-Agency Task Force Emerging Infectious Diseases (IATF-EID) Guidelines and Policies. The participants are requested to bring their own face shield, face mask and other paraphernalia in observing IATF safety protocols.
7. Each participant is expected to report to the venue on July 12, 2021 (Day 1) for Batch 1 and July 14, 2021 for batch 2 for the Opening Program.
8. Food and accommodation of the participants shall be charged to Division HRTD fund while travel expenses relative to this workshop are chargeable to respective school's MOOE/Local Fund subject to usual accounting and auditing procedures.
9. Immediate dissemination of this Memorandum is desired.

**ELIAS A. ALICAYA JR. EdD**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Schools Division Superintendent

cid-ims/wfg/rqn/06/14/2021

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Enclosure 1 to Division Memorandum No. **386**, s.2021

**DIVISION ORIENTATION-TRAINING ON THE UTILIZATION OF LEARNING ACTION CELL (LAC) RESOURCE MATERIALS FOR MULTIGRADE TEACHERS**

**LIST OF PARTICIPANTS**

**First Batch (July 12-14, 2021)**

<b>Name</b>	<b>Designation</b>	<b>District</b>
1. Edgar Azagra	District MG Coordinator	Patnanungan
2. Cristina D. Lucero	MG Schoolhead in-charge	Patnanungan
3. Chin Lee De Leon	District MG Coordinator	Polillo
4. Dina R. Rogado	MG Schoolhead in-charge	Polillo
5. Alona Gublin	MG Teacher	Polillo
6. Menchie A. Cuervo	District MG Coordinator	Panukulan
7. Recebel R. Llagas	MG Schoolhead in-charge	Panukulan
8. Christian Erick S. Junio	MG Schoolhead	General Nakar 1
9. Jay R M. Dela Torre	MG Schoolhead	General Nakar 1
10. Wilber D. Aguay	District MG Coordinator	General Nakar 1
11. Jessa A. Ritual	MG Teacher	General Nakar 1
12. Lenelyn J. Bilbao	MG Teacher	General Nakar 1
13. Nomer Francia	MG Schoolhead in-charge	General Nakar 2
14. Jomel I. Calusin	MG Schoolhead	General Nakar 2
15. May Rose M. Dela Torre	District MG Coordinator	General Nakar 2
16. Ma. Aileen S. Solleza	MG Teacher	General Nakar 2
17. Arvin DL. Bernardo	MG Teacher	General Nakar 2
18. Lucelle A. Penamora	District MG Coordinator	Infanta
19. Hjalmar Zacarias	MG Schoolhead in-charge	Infanta
20. Mark Kelvin Buendicho	MG Teacher	Infanta
21. Jane J. Nepomuceno	MG Schoolhead	Real
22. Mary Ann M. Gubalane	District MG Coordinator	Real
23. Rosie R. Oligo	MG Schoolhead	Real
24. Emmanuel A. Amoin	MG Teacher	Real
25. Portia R. Aregado	MG Schoolhead in-charge	Mauban North
26. Rovison A. Jarasa	District MG Coordinator	Mauban North
27. Ro-ann M. Casimiro	MG Schoolhead in-charge	Mauban South
28. Lyn Winkle C. Bandilla	District MG Coordinator	Mauban South
29. Kimberly Ann B. Calinao	MG Teacher	Mauban South

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30. Sherwin D. Calzo	MG Teacher	Mauban South
31. Menchie A. Barrantes	MG Teacher	Mauban South
32. Omar C. Mamalateo	MG Teacher	Mauban South
33. Lily O. Magno	MG Schoolhead in-charge	Sampaloc
34. Ann Jeanette C. Suello	District MG Coordinator	Sampaloc
35. Cristina V. Alpay	MG Teacher	Sampaloc
36. Mutya M. De Leon	MG Schoolhead in-charge	Pagbilao 1
37. Rogielyn A. Gabiana	District MG Coordinator	Pagbilao 1
38. Maria Luisa Altomea	MG Schoolhead	Unisan
39. Myla D. Vital	District MG Coordinator	Unisan
40. Mark Gerald Uriarte	MG Teacher	Unisan
41. Allysa Arcenal	MG Teacher	Unisan
42. Nadjjella Villapando	MG Teacher	Unisan
43. Amila Villapando	MG Teacher	Unisan
44. Shiela M. Reyes	MG Schoolhead in-charge	Agdangan
45. Angelica Hernandez	MG Teacher	Agdangan
46. Mel Ann P. Quimora	MG Teacher	Agdangan
47. Charina A. Lorica	MG Schoolhead	Pitogo
48. Laurisse May V. Orinday	MG Teacher	Pitogo
49. Magdalena N. Fuerte	MG Schoolhead	Pitogo
50. Analisa F. Pornosdoro	MG Schoolhead	Pitogo

**Batch 2 (July 14-16, 2021)**

Name	Designation	District
1. Kim A. Magpantay	District MG Coordinator	Padre Burgos
2. Irene S. Alpuerto	MG Schoolhead in-charge	Padre Burgos
3. Cecilio M. Morelo	MG Schoolhead in-charge	Macalelon
4. Conrado D. Lorredo	District MG Coordinator	Macalelon
5. Jojuana T. Narzoles	MG Teacher	Macalelon
6. Celedonio M. Merca, Jr.	MG Teacher	Macalelon
7. Meriam R. Dirain	District MG Coordinator	General Luna
8. Joswel Cabadsan	MG Teacher	General Luna
9. Liezyl R. Dela Cruz	MG Schoolhead in-charge	Catanauan 1
10. Andrew G. Oriola	District MG Coordinator	Catanauan 1
11. Analyn N. Rogel	MG Schoolhead in-charge	Catanauan 2
12. Ma. Hazel Jane P. Rosales	District MG Coordinator	Catanauan 2

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13. Reygan L. Lazo	MG Schoolhead in-charge	Buenavista 1
14. Alona F. Nota	District MG Coordinator	Buenavista 1
15. Cynthia Dosto	District MG Coordinator	Buenavista 2
16. Elmar Ausa	MG Schoolhead in-charge	Buenavista 2
17. Winston B. Mendoza	MG Schoolhead in-charge	San Francisco 1
18. Clarke Michael H. Robles	District MG Coordinator	San Francisco 1
19. Marjouriebeth L. Unada	MG Schoolhead in-charge	San Narciso 2
20. Jessel B. Oraa	District MG Coordinator	San Narciso 2
21. Shiela May M. Gonzales	MG Schoolhead in-charge	San Andres
22. James Michael A. Montemor	District MG Coordinator	San Andres
23. Alma T. Oana	MG Schoolhead in-charge	Atimonan 1
24. Kennett Banal	MG Teacher	Atimonan 1
25. Neil T. Santander	MG Teacher	Atimonan 1
26. Vicky P. Alva	MG Teacher	Atimonan 2
27. Ronalyn Z. Alva	District MG Coordinator	Atimonan 2
28. Ariel G. Oyardo	MG Schoolhead in-charge	Gumaca East
29. Cristian Ace G. Labides	District MG Coordinator	Gumaca East
30. Dexter Rocero	MG Schoolhead	Gumaca East
31. Mariazita Gallardo	MG Schoolhead in-charge	Gumaca West
32. Arwen Jeff Cabanero	District MG Coordinator	Gumaca West
33. Rocel C. Ogayon	MG Schoolhead in-charge	Quezon
34. Jobert M. Beltran	District MG Coordinator	Quezon
35. Emyr Joy O. Limbo	MG Teacher	Quezon
36. Arjay C. Encinada	MG Schoolhead in-charge	Lopez East
37. Marlene M. Liga	District MG Coordinator	Lopez East
38. Wendelyn M. Funtilar	MG Teacher	Lopez East
39. Anabella V. Razona	MG Schoolhead in-charge	Lopez West
40. Ronald V. Factor	MG Schoolhead	Lopez West
41. Rowelyn E. Fronda	MG Schoolhead in-charge	Calauag West
42. Aivy Aljean Umali	MG Teacher	Calauag West
43. Christian J. Ricafrente	MG Schoolhead in-charge	Guinayangan North
44. Lilibeth P. Layman	District MG Coordinator	Guinayangan North
45. Jonathan B. Macapia	MG Schoolhead in-charge	Guinayangan South
46. Cristy F. Cantos	District MG Coordinator	Guinayangan South
47. Jerson Rosaldo	MG Schoolhead	Tagkawayan 1
48. Mark James Barbin	District MG Coordinator	Tagkawayan 1
49. Lou R. Grecio	MG Schoolhead in-charge	Tagkawayan 2
50. Edward Alzaga	MG Teacher	Tagkawayan 2

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**TRAINING SPEAKERS/FACILITATORS/TWG**

**Batch 1 – July 12-14, 2021**

1. WALTER F. GALAROSA, PhD	-	Education Program Supervisor	- SDO
2. JAIME F. ZARA, JR.	-	Public Schools District Supervisor-	Perez
3. JERIC PRUDENTE	-	TIC	- General Nakar 1
4. DENNES LAGRIMAS	-	Principal 1	- Infanta
5. RONIEL FLORANTE	-	TIC	- Real
6. WELLA MALLORY M. ARMENTA	-	District Multigrade Coordinator	- Pitogo
7. MARY GRACE VILLAMIEL	-	District Multigrade Coordinator	- Atimonan 1
8. NASSER NISOLA	-	MG Teacher	- Pitogo

**Batch 2 – July 14-16, 2021**

1. WALTER F. GALAROSA	-	Education Program Supervisor	- SDO
2. LEO I. ETORNE	-	TIC	- Unisan
3. ELMAR GUIRUELA	-	TIC	- Lopez West
4. REX MIRANDO	-	Principal 1	- General Luna
5. ALEJANDRO AYUSIP	-	Principal 1	- Tagkawayan 1
6. ISAGANI ARIDA	-	TIC	- Guinayangan South
7. MELANIE DE CASTRO	-	Principal 1	- Gumaca East
8. JHOSARY LUNA	-	District MG Coordinator	- Calauag West
9. JOSEPHINE BUEDRON	-	Master Teacher 1	- Agdangan

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**TRAINING MATRIX**

<b>Training Title:</b>		<b>DIVISION ORIENTATION-TRAINING ON THE UTILIZATION OF LEARNING ACTION CELL (LAC) RESOURCE MATERIALS FOR MULTIGRADE TEACHERS</b>		
<b>Date:</b>		July 12-14, 2021 (Batch 1)	SDO Lead	CID
		July 14-16, 2021 (Batch 2)	Section:	
<b>Venue:</b>		Sevilla's Hotel and Resort, Lucena City		
<b>TIME</b>	<b>DAY 1</b>	<b>DAY 2</b>	<b>DAY 3</b>	
7:00 - 8:00	Registration	MOL	MOL	
8:00 - 8:30	Opening Program	Session 4	Session 8	
8:30 - 9:45	Orientation and Leveling of Expectation	Steps in Preparing a Multigrade Daily Lesson Plan and Integrated Multigrade Lesson Plan	Assessment Strategies and Tools	
Batch 1	WALTER F. GALAROSA, PhD EPS in-Charge of MG	RONIEL FLORANTE TIC	JAIME F. ZARA, JR. PSDS	
Batch 2		JOSEPHINE N. BUEDRON Master Teacher I	LEO I. ETORNE TIC	
9:45 - 10:00	<b>BREAK</b> Session 1	<b>BREAK</b> Session 5	<b>BREAK</b> Session 9	
10:00 - 12:00	The Budget of Work (BOW) for MG Teaching	Designing an ICT- enhanced Multigrade Daily Lesson Plan	Tool for Tracking Competencies Covered	
Batch 1	DENNES LAGRIMAS Principal I	WELLA MALLORY M. ARMENTA Teacher III/MG Coordinator	JAIME F. ZARA, JR. PSDS	
Batch 2	REX L. MIRANDO Principal I	ELMAR P. GUIRUELA TIC	ALEJANDRO AYUSIP Principal I	
12:00 - 1:00	<b>LUNCH BREAK</b>	<b>LUNCH BREAK</b>	<b>LUNCH BREAK</b>	
1:00 - 3:00	Session 2	Session 6	Session 9	
	Enhancement of the Budget of Work (BOW) for MG Teaching and Its Benefits	Instructional Strategies in Multigrade Classes	Tool for Tracking Competencies Covered continued...	
Batch 1	DENNES LAGRIMAS Principal I	MARY GRACE M. VILLAMIEL Teacher III/MG Coordinator	JAIME F. ZARA, JR. PSDS	
Batch 2	REX L. MIRANDO Principal I	JHOSSARY V. LUNA Teacher III/MG Coordinator	ALEJANDRO AYUSIP Principal I	
3:00 - 3:15	<b>BREAK</b> Session 3	<b>BREAK</b> Session 7		
3:15 - 5:00	A Walkthrough of the Multigrade Daily Lesson Plan and Integrated Multigrade Lesson Plan	Peer Tutoring & Group Management	<b>CLOSING PROGRAM</b> Home Sweet Home	
Batch 1	RONIEL FLORANTE TIC	JERIC V. PRUDENTE TIC		
Batch 2	MELANIE DE CASTRO Principal I	ISAGANI ARIDA TIC		

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